

WESTERN NAVAJO Fair

Vendor Application Form

Your application will not be considered without submitting the information requested. Please read and complete this application carefully.

CONTACT INFORMATION

Business/Organization/Group/Individual: _____
Vending Name (Name of Stand): _____
Contact Person: _____
Phone Number: _____ Alt. Phone Number: _____
Email Address: _____
Address: _____
City: _____ State: _____ Zip Code: _____

VENDING PRICING

Note: Navajo Nation Office of Environmental Health (OEH) guidelines for temporary food establishments must be adhered to. For more information please call Navajo Nation OEH at (928.871.6349).

Food vendors must provide their Navajo Nation Food Handlers Permit.

Note to ALL FOOD VENDORS: PEPSI is an exclusive sponsor of the Western Navajo Nation Fair and as such all food and/or beverage vendors selling any type of soda products will be required to sell ONLY Pepsi products. Thank you.

Standard Vendor size: 10' X 10'

**Prime & YBC Vending (Near Carnival & YBC Ceremony) size:
20'X 20'**

Does not include Utilities (See Utilities fee)

- [] **Food/Good & Services/Politicians – Carnival, Pow Wow, & Rodeo Grounds (10'x10' space):**
\$250 – 4-Days: Thursday (10/19/23) to Sunday (10/22/23)
- [] **Arts & Crafts - 10'x10' space:**
\$150 – 4-Days: Thursday (10/19/23) to Sunday (10/22/23)

- Non-Profit/Community Service - 10'x10' space:**
Organization must provide a copy of their IRS 501 (c)(3) status with application
\$40 – 4-Days: Thursday (10/19/23) to Sunday (10/22/23)
- Prime Vending (Close proximity to Carnival – 20'x20' space)**
\$650 – 4-Days: Thursday (10/19/23) to Sunday (10/22/23)
- Yei Bi Cheii Vending (Close proximity to the Yei Bi Cheii grounds – 20'x20' space)**
\$650 – Duration of entire ceremony.

-----**UTILITY OPTIONS**-----

- Utility Rate (Electricity and Water – both included)**
 - Standard Vending = **\$75.00/4-Days**
 - Prime and Yei Bi Cheii Vending = **\$125.00/4-Day/Entire Event**
- Utility Fee:** Number of Days: _____ x Utility Rate \$ _____ = \$ _____

-----**PARKING OPTIONS**-----

- Off Fairgrounds – Designated area: Free
- On-Grounds – Night Parking/Camping: \$50/Night: X ___ No. of Days: _____
(Cannot park on-grounds during day)
- On-Grounds – Day Parking: \$50/Day: X ___ No. of Days: _____
(Cannot park on-grounds overnight)
- On-Grounds Parking/Camping Permit: \$80/Day/Night X ___ No. of Days: _____
(Day/Night)

• *Parking is limited to vehicles only. No flatbed, enclosed trailers, or RV's will be permitted on grounds for vending parking.*

Rate: : _____ + Utilities: _____ + Parking: _____ + 6% tax = Total: \$ _____

NOTE: No cash/personal checks/vouchers accepted
Full payment required prior to confirmation of vending space.
No Security Deposit Required

UTILITIES

Water and Electricity will be provided upon request and if available. See pay schedule listed up above. Other vendors must supply their own utilities if needed. Proof of Utility Fee purchase will be provided to vendors and must be visible at all times. The Navajo Nation Office of Environmental Health (OEH) guidelines for vendor cleanliness and waste disposal will be adhered to.

Please make money order/cashier check out to:
To'Nanees'Dizi Chapter
PO Box 727, Tuba City, AZ 86045
NOTE: No cash/personal checks/vouchers accepted
Full payment required prior to confirmation of vending space.
No Security Deposit Required



pepsi

PEPSI EXCLUSIVITY

The Nacard Pepsi Company is a major sponsor of the Western Navajo Fair. Per contract, Pepsi has exclusivity over all beverages sold at the Western Navajo Fairgrounds and all events associated with the Western Navajo Fair. It is therefore required that all vendors sell and use Pepsi products.

Thank you for choosing to vend with the Western Navajo Nation Fair. We will continue to offer our vendors the support and services needed to ensure a great fair weekend.

VENDOR ACKNOWLEDGEMENT/AGREEMENT

Vendor agrees to indemnify and hold harmless the To’Nanees’Dizi Local Government, To’Nanees’Dizi staff, Western Navajo Nation Fair volunteers, and sponsors for any loss (including loss of property), damage, personal or bodily injury to person or property whatsoever from and all claims of demands arising out of any incident that occurs on the premises of the Western Navajo Nation Fairgrounds and/or caused by the actions of the vendor.

Vending Hours of Operation: Thursday, October 19, 2023 at 8:00 am to Sunday, October 22, 2023 at 10:00 pm (DST).

Fairgrounds will be closed from 10 PM to 8 AM (MDST) Thursday and Sunday night and 1 AM to 8 AM (MDST) Friday and Saturday Night

A maximum of five (5) vendor passes will be issued to each vendor. No one under the age of 18 will be issued a vendor pass unless approved by the Fair Manager. Passes are not valid for other events (concerts, pow-wow, country dances, and rodeo). Vendor passes are non-transferable. We are **NOT** responsible for lost or stolen passes. **No passes will be re-issued once given. Passes will be confiscated if traded or abused (used to attend fair events).**

Please write down the names of those who will be issued a Vendor Pass (maximum of 5 names).

Name:_____

Name:_____

Name:_____

Name:_____

Name:_____

Unless your vehicle is a part of your vending operation (e.g. Food truck), **NO parking** will be permitted within fairgrounds.

The vendor is solely responsible for set-up and clean up.

Absolutely no lasers, knives, weapons, fireworks, exotic animals, pirated DVDs or CDs will be allowed for sale. Outdated or recalled products will be subject to removal or confiscation.

Anyone found under the influence of alcohol and/or a controlled substance will be immediately removed from the Western Navajo Nation Fair premises and will no longer be allowed to vend. Law enforcement will be notified and criminal charges will be filed.

ALL SALES ARE FINAL. NO REFUNDS will be made.

BY SIGNING, you understand and agree to the terms and agreements outlined in this application.

Vendor Signature:_____

Date:_____



2023 Western Navajo Nation Fair Vendor Rules and Regulations

By initializing each line below, you are acknowledging that the 2023 Rules and Regulations have been received by you and you will adhere by the set Rules and Regulations. Please read each line carefully and confirm. If these Rule and Regulations are not followed, revocation of your booth space may occur.

PLEASE INITIAL on each line provided, **SIGN & DATE** at the bottom.

_____ Western Navajo Nation Fair is **NOT** responsible for **theft, injuries, or damages**.

_____ **ALL SALES ARE FINAL**. No refunds will be made.

_____ The vendor is solely responsible for setup and clean up.

_____ Space Selections are final.

_____ All Vendors are encouraged to set-up on Tuesday or Wednesday – before opening day. Staff will be on site to distribute packets and other information on those days from 8AM – 5PM. Staff will be on site on Thursday (opening day) 6 AM – 10 PM (MDST) and 8 AM – Closing during the duration of the Fair.

_____ Vendors may load and unload inside the Fairgrounds **Thursday – Saturday during non-operational hours**. This is for the safety of fairground pedestrians. Vendor parking is in the general parking area.

_____ All individuals selling food must have a Navajo Nation Certified Food Handlers Card for every person in the booth and abide by the Navajo Nation Food Service Sanitation Code standards. **If you do not abide by the Navajo Nation Food Service Sanitation Code, you will be shut down at your expense. Any question regarding the codes, cards or permits please contact Lyndon Endischee, TCRHCC at (928) 283-2844.** (Temporary Food stand info is attached)

_____ Vendors must only sell Pepsi products. (Not including tea, etc.)

_____ Please keep area clean. Garbage receptacles are provided on site to dispose of trash.



2023 Western Navajo Nation Fair Vendor Rules and Regulations

- _____ Grease Bin and Grey Water Bin will be provided for proper disposal. Absolutely no dumping anywhere but the proper receptacles.
- _____ Vendors must stay within their allotted space marked by WNF staff. There will be a 2 feet space on the back side of every vending space where grills, garbage, etc. can be placed.
- _____ Electricity: Recommended new extension cords, 12-gauge minimum. **NO homemade or spliced cords will be allowed.** Limit simultaneously use of crock pots, microwaves, blenders, etc. (Any high wattage equipment) Vendor must provide their own extension cords.
- _____ Vendors needing utility hook-up must bring their own electrical cords and water hose(s).
- _____ Unless your vehicle is a part of your vending operation (e.g. Food Truck), NO parking will be permitted within fairgrounds (on-grounds) during daily operations unless an "On-Grounds Parking Permit" is purchased. On-grounds Parking Permits are \$50/Day. Overnight Camping/Parking permits are available for \$50/night. Day/Night/Camping Permits are available for \$80/Day. All other vehicles must park outside the fairgrounds in designated areas – this includes over-night.
- _____ No flatbeds, enclosed trailers, or RV's will be permitted to park on-grounds in the vending area during operational hours or overnight. All trailers and RV's must be parked in the designated area in the outside parking lot.
- _____ A designated camping area will be available to all patrons. Tent camping, Car Camping, and RV "Boondock" camping will be available. Prices and Applications will be available soon.
- _____ Anyone being extremely rude and/or disrespectful to staff, officials, other vendors, and/or attendees, which includes the use of vulgar language, will be warned once, and upon further violations will be asked to leave – no refunds. Just be nice to every one please.

By signing below, I agree to and will abide by all rules/regulations set forth by the Western Navajo Nation Fair.

Vendor Signature: _____

Date: _____

Vendor Print Name: _____