



**PARKS & RECREATION
DEPARTMENT**

To'Nanees'Dizi Local Government

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Vacant, Parks & Rec. Coordinator
April Lynn Fowler, Event Coordinator
Juan Salas, Office Assistant

**INVITATION FOR QUOTE TO PROVIDE
ELECTRICAL SERVICES FOR THE 2025 WESTERN NAVAJO FAIR**

Owner: To'Nanees'Dizi Local Government – Parks & Recreation Department
Contact Person: April Lynn Fowler, Event Coordinator
Telephone: 928.283.5544
Email: wnf.staff@gmail.com or april.f@tcchapter.org

Introduction: The To'Nanees'Dizi Local Government (TNDLG) Parks and Recreation Department is seeking Quotes from qualified and certified electrical service providers to support the 2025 Western Navajo Fair (WNF). This Invitation for Quote (IFQ) is open to all qualified persons, firms, enterprises, organizations, and other entities currently certified by the Navajo Nation Regulatory Department and prioritized under Section 204 (A)(1) and (2) of the revised Navajo Nation Business Opportunity Act, et seq.

Event Details: 2025 Western Navajo Fair

- **Dates of Service:** Wednesday, October 15, 2025 - Sunday, October 19, 2025
- **Start Time:** 8:00 AM (10/15/2025) - 10 PM (10/19/2025)
- **Location:** Western Navajo Fairgrounds, 1-mile E/O Main Street & HWY 160 JCT, Tuba City, AZ.

Scope of Work: The vendor shall provide professional electrical services, including all necessary personnel and equipment, to repair, install, and maintain the electrical grid before and **during** the WNF.

1. Conduct a thorough inspection of all electrical lines, outlets, and breakers, ensuring they are in proper working condition before the event. Perform necessary repairs as needed.
2. Install breakers and necessary materials as required to support event operations.
3. Provide on-site electrical services including troubleshooting and emergency repairs.
4. Utilize the existing electrical infrastructure, which includes two (2) 400-amp (*may include up to four (4)*), transformers and multiple electrical boxes distributed across the Fairgrounds and Rodeo Grounds.

Instructions for Submission:

1. Vendor Information: Company Name, Address and contact information.
2. Navajo Business Opportunity Act (NBOA) Priority Certificate.
3. Business License and Certification.
4. Certificate of Liability Insurance **MUST** be provided. *If selected, Tuba City Chapter must be included as insured.*
5. Cost breakdown to get to a total estimated cost: labor cost, equipment rental, material cost, service fees, permits, etc. *Note: the Chapter does have heavy equipment on hand which can be made available - inquire with April.*
6. If a deposit is required, it must be specified in the Quote. Per Navajo Nation policy, we can pay a deposit of up to 50%. The final 50% shall be paid upon completion of services.
7. Vendors **MUST** include a copy of your Business' W-9, completed and signed.
8. All quotes must include the 6% TNDLG Sales Tax.
9. FORM 100 and Procurement Clearance Form from TNDLG Sales Tax Office.

The deadline for All Quotes must be submitted no later than **Friday, August 29, 2025, by 5:00 PM (MST)**. Quotes may be submitted via email to wnf.staff@gmail.com or april.f@tcchapter.org, by fax to (928) 283-3288, or by mail or hand-delivery to the To'Nanees'Dizi Local Government Office, PO Box 727, Tuba City, AZ 86045.

To get a better understanding of the Scope of Work or schedule a tour of the Western Navajo Fairgrounds, please contact April Lynn Fowler at (928)283-5544 or email wnf.staff@gmail.com or april.f@tcchapter.org.